



# Letter of Direction

EASE #: \_\_\_\_\_

**Check the appropriate box:**

- My Investment Loan at your institution will be paid in full by B2B Bank.
- I want to repay my RRSP Loan at your institution.

**Section 1 – To be completed by the client. All information is MANDATORY.**

Borrower name	Name of financial institution		
Co-Borrower name	Address		
RRSP / Investment Loan account number	City	Province	Postal code
	Contact name		
	Telephone number	Fax number	

**Section 2 – Borrower instructions to transferring institution.**

Upon receipt of funds to repay the loan detailed in Section 3, please execute the following.

- Please forward the mutual fund or segregated fund collateral to B2B Bank or one of the following subsidiaries designated by B2B Bank: B2B Bank Financial Services Inc., B2B Bank Securities Services Inc., or B2B Bank Intermediary Services Inc.
- Please proceed with the enclosed Transfer Authorization for Registered Investments form.

Date (mm/dd/yyyy)	Borrower Signature	Co-Borrower Signature
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**Section 3 – To be completed by relinquishing institution and faxed to B2B Bank at 1.866.941.7711.**

RRSP/Investment Loan account number									
Principal balance outstanding, as at	<table border="1" style="margin: 0 auto; border-collapse: collapse;"> <tr> <td style="width: 10px; text-align: center;">M</td> <td style="width: 10px; text-align: center;">D</td> <td style="width: 10px; text-align: center;">Y</td> <td style="width: 10px;"></td> <td style="width: 10px;"></td> <td style="width: 10px;"></td> <td style="width: 10px;"></td> </tr> </table>	M	D	Y					(a) \$ _____
M	D	Y							
Accrued interest		(b) \$ _____							
Any other amount owing (including fees & penalties)		(c) \$ _____							
	<b>Total (a+b+c)</b>	\$ _____							
Per diem rate of interest		\$ _____							
Next payment due date	<table border="1" style="margin: 0 auto; border-collapse: collapse;"> <tr> <td style="width: 10px; text-align: center;">M</td> <td style="width: 10px; text-align: center;">D</td> <td style="width: 10px; text-align: center;">Y</td> <td style="width: 10px;"></td> <td style="width: 10px;"></td> <td style="width: 10px;"></td> <td style="width: 10px;"></td> </tr> </table>	M	D	Y					\$ _____
M	D	Y							
Current market value of above RRSP (if applicable)		\$ _____							